

ORGANOGRAM

Governing Body

President

Principal/Secretary

Members

Internal
Quality
Assurance
Cell

Finance
Sub-
Committee

Academic
Council

Sub-
committees

Teachers'
Council

Students'
Union

Non-
teaching
Council

Alumni
Association

Heads of the
Departments

Vidyasagar Evening College (renamed as Vidyasagar Metropolitan College and approved by UGC, Government of West Bengal and University of Calcutta) which came into existence as a separate college in 1961 is run by a Governing Body formed as per The West Bengal Universities and Colleges (Administration and Regulation) Act 2017. The body consists of 13 persons including a President, nominated by Government of West Bengal, Principal, Vice Principal or Teacher-in-charge, three whole time regular teachers including librarians and Graduate Laboratory Instructors, one non-teaching employee, two persons nominated by State Government, one person nominated by West Bengal State Council of Higher Education, one representative from donor of the college or from sponsoring body, two persons nominated by affiliating university and one student representative. The Principal is the administrative head for day-to-day affairs of the college. The Governing Body in consultation with the Principal and Teachers' Council elects the Internal Quality Assurance Cell as per the guidelines of National Assessment and Accreditation Council which looks after the academic and administrative quality of the institution. The Finance Sub Committee is a statutory body which takes care of the financial administration of the college. The Governing body in consultation with the Principal and the Teachers' Council suggests the Academic Council and other subcommittees for running the various academic and administrative activities. The full-time teachers play the role of mentors who guide the mentees. A Students' Union elected/selected among the students is there to look into the aspects of the students. The association of ex-students is a stakeholder of the college and contribute as per their capacity for the betterment of the college. The college also have a parents'-teachers' association as a stakeholder for better functioning of the institution.
