

Vidyasagar Metropolitan College

(NAAC Accredited)

39, Sankar Ghosh Lane and
8A, Shibnarayan Das Lane,
Kolkata – 700006.



Web: www.vec.ac.in
email: vidyasagarevening@yahoo.in
vidyasagar.metropolitancollege@yahoo.in

To
Honourable Member,
Governing Body,
Vidyasagar Metropolitan College, Kolkata

Sir/Madam

As directed by Honourable President, Sri Vivek Gupta, the meeting of the Governing Body of Vidyasagar Metropolitan College (erstwhile Vidyasagar Evening College) will be held on **Tuesday 20/6/2023 at 01.30 PM** in the office of the Principal at 8A, Shibnarayan Das Lane, Kolkata 700006 to consider the following agenda:

1. To consider the confirmation of minutes of G.B meetings held on 28/02/2023 and 09/05/2023.
2. Action taken report by Principal.
3. To consider the recommendations of Finance Sub-Committee (meetings held on 23/03/2023, 29/04/2023 & 26/05/2023).
4. To consider the recommendations of IQAC (meeting held on 29/05/2023).
5. To consider the proposals of introduction of add on, certificate and Bachelor Degree Courses.
6. To discuss the possible way to cope up with infrastructural challenges to run four-year undergraduate program as well as enhanced number of seats in different courses.
7. To discuss present vacant position of teaching staff.
8. To consider the prayer of conveyance allowance and communication allowance of Dr. Arghya Sarkar, Principal from College fund.
9. To consider Confirmation of service of Dr. Pradip Kumar Das, Assistant Professor, Department of Chemistry
10. To consider the prayer of Lien of Dr. Pradip Kumar Das, Assistant Professor, Department of Chemistry.
11. To consider the application of revised pay protection and past service continuation of Dr. Shymasree Basu, Associate Professor, Department of English.
12. To consider the application of leave travel concession of Dr. Sandip Mukherjee, Associate Professor, Department of Chemistry.
13. To ratify acceptance of resignation of Sri. Sumanta Kar, SACT-I, Department of Geography and issuing subsequent release order w.e.f 01/3/2023.
14. To consider the leave applications of staff members.
15. To ratify the report of Principal sent to DPI, West Bengal in respect of representation of Dr. Goutam Sardar, former Assistant Professor, Department of Bengali.
16. Miscellanies

13.06.2023

Arghya Sarkar
13/06/23
Dr. Arghya Sarkar
Principal & Secretary, G.B.
Vidyasagar Metropolitan College
Principal
Vidyasagar Evening College
Kolkata-700 006

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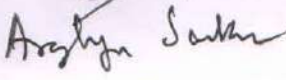

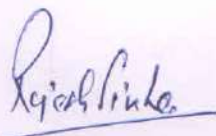
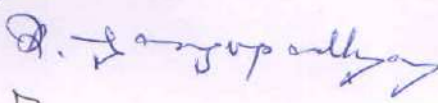
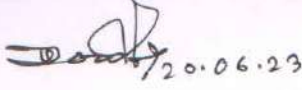

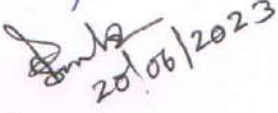
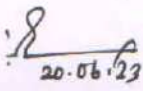
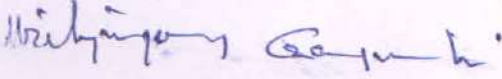
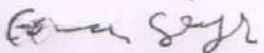
Phone: 91 62891 97462

Web: www.vec.ac.in

email: vidyasagarevening@yahoo.in

vidyasagar.metropolitancollege@yahoo.in

Members Present in the Governing Body Meeting dated 20/06/2023

1. Sri Vivek Gupta, President, G.B. 
2. Dr. Arghya Sarkar, Principal 
3. Dr. Dipankar Sinha 
4. Dr. Rangana Banerjee
5. Sri Rajesh Sinha 
6. Sri Dipangshu Gangopadhyay 
7. Dr. Debasish Joddar 
8. Dr. Pushan Banerjee 
9. Dr. Pranati Sinha (Mallick) 
10. Prof. Arunabha Mishra (Invitee) 
11. Sri Mrityunjoy Ganguly 
12. General Secretary of the Students' Union 



Minutes of the G.B. Meeting held on 20.06.2023

Members present:

1. Sri Vivek Gupta, President, G.B.
2. Dr. Arghya Sarkar, Principal & Secretary, GB
3. Sri Dipangshu Gangopadhyay, External Member
4. Dr. Dipankar Sinha, External Member
5. Sri Rajesh Sinha, External Member
6. Dr. Debasish Joddar, Teachers' representative
7. Dr. Pranati Sinha (Mallick), Teachers' representative
8. Dr. Pushan Banerjee, Teachers' representative
9. Sri Mrityunjay Ganguli, Non-teaching members' representative
10. Prof. Arunabha Mishra (Invitee)
11. Sri Gaurav Singh, Representative, Students' Union (Invitee)

Agenda No.1: Confirmation of minutes of G.B meeting dated 28.02.2023 & 09.05.23.

The minutes of the Governing Body meeting dated 28.02.2023 & 09.05.23 have been circulated among the members and have been confirmed unanimously.

Agenda No.2: To consider the action taken report by Principal.

The following action taken report submitted by the Principal has been approved by the members unanimously.

Action taken report on GB meeting held on 28.02.2023.

1. Weekly working days rules for State Aided College Teachers (SACTs) is implemented as per GB resolution.
2. NOC issued to Sri Shubhankar Roy, Assistant Professor, Department of Physics for transfer.
3. The submission of documents of Dr. Sarbari Ghosh, Associate Professor, Department of Mathematics, for voluntary retirement is in the process.
4. CNA A/C for NSS in SBI is opened as per instruction of CU.
5. Documents of Dr. Biswajoy Brahmachari, Assistant Professor, Department of Physics, Dr. Debalina Banerjee, Department of English, Dr. Tamal Das, Department of Physiology, Dr. Priyanka Khanduri, Department of Botany and Smt. Pritha Banerjee, Department of English send to DPI, West Bengal for promotion under CAS.
6. Documents of Prof. Sk. Samsul Haque, former Associate Professor, Department of Commerce send to DPI, West Bengal for DCRB and Leave encashment benefit.
7. Documents of Prof. Sri Dhirendranath Baskey, former Laboratory Attendant of department of Physics send to DPI, West Bengal for Leave encashment benefit.
8. Maternity leave of Dr. Shalini Gupta, Assistant Professor, Department of Political Science is sanctioned.
9. Documents of Mrs. Rituparna Auddy, SACT, Category II, Department of Physiology send to DPI, West Bengal for 10-years benefit.
10. 1st semester students fees for academic session 2023-24 has been finalized in consultation with Honorable GB President.
11. Bill payment of Bharti Airtel is in the process.
12. In 2023-24 proposed budget Rs. 5,00,000/- (five lakh) is allotted for incurring expenses towards repair and maintenance of the Common Building.

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Action taken report on GB meeting held on 09.05.2023.

1. Dr. Arghya Sarkar joined as a Principal of Vidyasagar Metropolitan College on 16.05.23.

Agenda No. 3: To consider the recommendation of Finance Committee.

The recommendation of finance committee meetings dated 23.03.2023, 29.04.2023 and 30.05.2023 has been placed at Governing Body meeting and after careful consideration and through discussion these recommendations are accepted by the members present.

Recommendations of Finance Sub-Committee

Meeting dated 23/03/2023

1. Work order should be issued for supply and installation of Aluminum Composite Panels false ceiling in the Department of Chemistry at Rs. 21000/- vide tender no. VMC/Office/Furniture/01/23 dated 03/3/2023.
2. Members approved an amount of Rs. 150,000/- (1.5 lakh) for 4 (four) no.s of window-type air conditioners with 1.5 ton capacity each.
3. Tenders should be floated for supplying & fixing of electrical items with necessary connection of high-speed AC in the 1st floor area and for installation of PV Solar Panel of capacity 5KWp.
4. An amount of Rs. 20000/- was approved for hiring support service to customise Tally Programme for Provident Fund Account of the college.
5. Members unanimously decided to release the security deposit of Rs. 206,666/- of Subir Dutta and requested Teacher in Charge to take necessary steps in this regard.
6. An amount of Rs. 30,000/- was approved by the members as servicing and/or repairing costs of ACs.
7. Members of the FC approved a purchase order for 10 sets of desks & benches @ Rs. 5300/- for extension of teaching learning infrastructure which had been issued by the TIC, Prof. Arunabha Mishra.
8. The following payments made by Teacher in Charge were reported and approved by the members present:
 - a) Suryashakti Infotech: Rs. 100,300/- (09.02.2023) for maintenance charge SDMS,
 - b) Suryashakti Infotech: Rs. 31,270/- (10.02.2023) for annual maintenance charge of College Website,
 - c) Saha Enterprise: Rs. 28,320/- (14.02.2023) for painting of 3 rooms,
 - d) Saha Enterprise: Rs. 17,500/- (13.02.2023) for making an open desk in the department of Chemistry,
 - e) CESC: Rs. 21,494/- (22.03.2023) for Electric Bill of Common Building of the College,
 - f) Perfect Aqua Solution (Kent): Rs. 15,000/- (22.03.2023) for AMC of two water purifiers.

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Meeting dated 29/04/2023

- 1) Bursar placed an Income Expenditure statement of the financial year 2022-23 and Department as well as sub-committee wise budget proposal for the financial year 2023-24 (attached as annexure I & II).
- 2) Finance Committee approved Rs. 22,230/- as concession of tuition fees for FY 2021-22 and recommended for waiving Rs. 130,985/- under Students' Aid Fund which had not been recovered due to covid situation during FY 2021-22.
- 3) Members unanimously recommended to increase remuneration of all casual non-teaching staff by Rs. 800/- w.e.f. April 2023. It was also resolved that status of daily basis non-teaching staff, Sri Susanta Maji would be recommended to upgrade for Casual status as he had sincerely completed 5 years of his service in students' section.
- 4) The following payments made by Teacher-in-Charge were reported and approved by the members present:
 - i) Mir Ali: Rs. 12,000/- (18.04.2023) for repairing of Air Conditioners,
 - ii) Ratna Enterprise: Rs. 13,859/- (18.04.2023) for printing of Identity Card of Students,
 - iii) Fast Security Service: Rs. 30,832/- (19.04.2023) for rendering security service,
 - iv) Espace: 13,557/- (05.04.2023) for printing of Identity Card of Students,
 - v) Jamir Naskar: Rs. 21,710/- (23.03.2023) for installation two Air Conditioners.
- 5) Miscellaneous:
 - a) Payment for use of Seminar Hall would be fixed at Rs.5000/- w.e.f. 1st May 2023,
 - b) Recommended for installation of Lightning Catcher on the roof of the building as safety measures,
 - c) Recommended to release Auditor's Fees of Rs.9500/- for Audit of Research Fund of Dr. Kartick Malik, Assistant Professor, Department of Physics.

Meeting dated 30/05/2023

- 1) M/S INSILICA was selected as L1 among technically accepted bidders (five) for supply and installation of on-grid 5 kWp rooftop solar PV power plant vide Tender ID: 2023_DHE_518963_1 @ of Rs. 311,785.50/-.
- 2) Members approved Rs. 34,000/- for purchasing new AC with 1-ton Capacity for Department of Chemistry, as per invoice received from Great Eastern Retail Pvt. Ltd.
- 3) Members unanimously suggested that 50% of the total expenditure of Add-on course would be borne by the College but higher limit will be Rs. 500/- per student per semester.
- 4) Miscellaneous:
 - i) Finance Committee recommend for approving Conveyance & Communication Allowance and salary advance of Principal, Dr. Arghya Sarkar as per applications submitted by him.
 - ii) A tender would be floated for engaging security.
 - iii) Member agreed to introduce 'Earn while you Learn' policy for economically weaker students for updating digital records of the Library in Sole Software.
 - iv) Institutional memberships be taken of British Council Library (BCL) and National Digital Library of India (NDLI).

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- v) Committee approved salary advance of amounting Rs. 10000/- in favour of Sri Susanta Maji.

Agenda No. 4: To consider the recommendation of IQAC.

The IQAC recommendations were presented and reviewed. The AQAR for the academic year 2021-22, which is scheduled for uploading, received unanimous approval from all members.

Additionally, the following recommendations from IQAC were unanimously approved by the members:

- a) The signing of Memorandum of Understanding (MOU) with Tally Institute of Learning (Etudier), Brainware University, and Anudip Foundation.
- b) The conduction of the following audits during the academic year 2023-24: (i) Green audit (ii) Energy audit (iii) Academic audit
- c) Participation in the National Institute Ranking Framework (NIRF) Ranking 2024.
- d) Reimbursement Norms for Research Paper/Poster Presentation by both staff members and students.

Agenda No. 5: To consider the proposals of introduction of add on, certificate and Bachelor Degree Courses

The proposal to introduce the following certificate/add-on/diploma courses has been unanimously approved:

- a) Certificate course in Mushroom Cultivation
- b) Postgraduate diploma in Nutrition & Public Health Awareness
- c) Certificate course on Tally
- d) Postgraduate course on GIS and Remote Sensing

Furthermore, the Hon'ble President has suggested the introduction of a bachelor's degree course in Artificial Intelligence and Machine Learning. Principal is being requested to proceed for necessary action.

Agenda No. 6: To discuss the possible way to cope up with infrastructural challenges to run 4 year undergraduate program as well as enhanced number of seats in different courses

In light of Calcutta University's delay in publishing the syllabus for various subjects under CCF-22 and the lack of information regarding student admission status in the academic session 2023-24, the Hon'ble President suggested deferring the discussion on this matter to a future GB meeting. The decision to address this issue will be made once all the necessary information becomes available.

Agenda No.7: To discuss present vacant position of teaching and non-teaching staff.

The report on the current vacant positions of teaching and non-teaching staff was submitted by the Principal.

- a) It has been resolved unanimously that, following The West Bengal College Service Commission letter dated 04.04.2023 requisition be sent to in prescribed format for the vacant post of Assistant Professor in Physiology which was vacant due to retirement of Dr. Samir Kumar Ghosh with effect from 01.10.2016. It is also being noted that Roster Point of Vacancy is 42 and the category of the post as per Roster of Appointment is UR (PWD). Principal is requested to do the needful.
- b) It has been resolved unanimously that, following The West Bengal College Service Commission letter dated 04.04.2023 requisition be sent to in prescribed format for the vacant post of Assistant Professor in Bengali which

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- was vacant due to termination / dismissal of Dr. Gautam Sardar with effect from 01.05.2019 (vide G. B. resolution no 7 dated 30.04.2019). It is also being noted that Roster Point of Vacancy is 43 and the category of the post as per Roster of Appointment is ST. Principal is requested to do the needful.
- c) It has been resolved unanimously that, following The West Bengal College Service Commission letter dated 04.04.2023 requisition be sent to in prescribed format for the vacant post of Assistant Professor in Political Science due to retirement of Sri Soukhen Joarder with effect from 31.01.2022. It is also being noted that Roster Point of Vacancy is 45 and the category of the post as per Roster of Appointment is Unreserved (UR). Principal is requested to do the needful.
- d) It has been resolved unanimously that Principal be requested to get authenticated the register of appointment by BCW department, Government of West Bengal and submit requisition to the West Bengal College Service commission, adhering to the prescribed format provided in letter dated 04.04.2023, for filling up the vacancy created due to retirement of Prof. SK Samsul Haque, ex Associate Professor in Commerce on 31.01.2023.

Agenda No.8: To consider the prayer of conveyance allowance and communication allowance Dr. Arghya Sarkar, Principal from College fund

The Hon'ble members of the Governing Body have reached a unanimous decision to grant Dr. Arghya Sarkar, Principal of Vidyasagar Metropolitan College, a conveyance allowance of Rs. 6000/- per month and a communication allowance of Rs. 1000/- per month from the College fund.

Agenda No. 9: To consider Confirmation of service of Dr. Pradip Kumar Das, Assistant Professor, Department of Chemistry.

The service of Dr. Pradip Kumar Das, Assistant Professor, Department of Chemistry has been confirmed unanimously w.e.f. his joining i.e. 22.02.2021.

Agenda No.10: To consider the prayer of Lien of Dr. Pradip Kumar Das, Assistant Professor, Department of Chemistry.

The request for lien from Dr. Pradip Kumar Das, Assistant Professor in the Department of Chemistry, to join The Institute of Sustainability for Chemicals, Energy, and Environment, Singapore, as a research Scientist, was thoroughly discussed. After careful consideration, the members unanimously approved granting one year's lien, effective from 25th July, 2023, in accordance with Notification No. CSR/ST/1/13 Calcutta University dated February 28, 2011.

Agenda No.11: To consider the application of revised pay protection and past service continuation of Dr. Shymasree Basu, Associate Professor, Department of English.

It has been resolved unanimously that following memo no 2255 -UGC/4P-257/UGC -09(Pt. III) dated 21/12/2022 issued by Education Directorate , Government of West Bengal , Principal is hereby requested to send necessary proposal along with supporting papers and documents for revised pay protection order w.r.t Dr Shymasree Basu, Associate Professor in English with a revised basic pay of Rs.30960/- as on 10/03/2015 i.e the date of joining at this college so that her earlier pay protection order (No 759-Edn(CS)/5P-64/2016 dated 30/4/2019) be rectified by the office of DPI, Government of west Bengal as early as possible.

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Agenda No.12: To consider the application of leave travel concession of Dr. Sandip Mukherjee, Associate Professor, Department of Chemistry.

It has been resolved unanimously that following application of Dr. Sandip Mukherjee, Associate Professor, Department of Chemistry, who have joined the college on 11/02/2004 and completed ten (10) years of service as on 10/02/2014 and eligible to avail benefit of leave travel concession as per G.O. No 375-Edn(CS) dated 13/4/2017, Principal is being requested to forward the application of Dr. Mukherjee with all necessary papers and documents so that he can avail the benefit of leave travel concession as per G.O. No 375-Edn(CS) dated 13/4/2017 for his family trip to Kashmir from 24/10/2023 to 31/10/2023 along with his dependent family members.

Agenda No.13: To ratify acceptance of resignation of Sri. Sumanta Kar, SACT - I, Department of Geography and issuing subsequent release order w.e.f 01/3/2023.

The actions taken by Mr. Arunava Mishra, the former Teacher In-Charge, are hereby ratified. The resignation of Sri. Sumanta Kar, SACT-I, Department of Geography, is accepted, and the issuance of the release order, effective from 01.03.2023, is approved.

Considering Sri. Sumanta Kar's application, it was unanimously resolved to request the Principal to take appropriate measures in submitting the claim on account of pay and allowances for arrear of Sri. Sumanta Kar for the period from 01.01.2020 to 28.02.2023.

Agenda No.14: To consider the leave applications of staff members.

- a) It has been resolved unanimously that considering application of leave with supporting relevant medical certificate and documents submitted by Dr. Sarbari Ghosh, Associate Professor, Department of Mathematics, the following Earned Leaves are being granted and sanctioned:
From 27/7/2022 to 17/11/2022, 23/11/2022, 25/11/2022, 26/11/2022, 30/11/2022, 02/12/2022, 03/12/2022, 07/12/2022 and 09/12/2022= 122 days.
- b) The Medical leave application of Mr. Debasis Das, Associate Professor, Department of Political Science, from 01.04.2023 to 14.05.2023 has been approved unanimously.
- c) Hon'ble governing body members unanimously approved 180 days Maternity leave of Dr. Shalini Gupta, Assistant Professor, Department of Political Science, starting from 22nd March, 2023.
- d) The maternity leave application of Dr. Priyanka Khanduri, Assistant Professor, Department of Botany, has been approved.

Agenda No.15: To ratify the report of Principal sent to DPI in respect of representation of Dr. Goutam Sardar

The report of Principal sent to DPI in respect of representation of Dr. Goutam Sardar is being ratified.

Agenda No. 14: Miscellaneous.

- a) **Lawyer's letter dated 14.06.2023 requesting the submission of necessary papers of Mr. Nani Gopal Barik before the Principal Secretary, Higher Education Department.**

The esteemed members of the Governing Body have requested the Principal to initiate the necessary steps for submitting the essential papers/documents to the Principal Secretary of the Higher Education Department to seek the


Vidyasagar Metropolitan College

concurrence of the Higher Education Department regarding the appointment of Mr. Nani Gopal Barik on compassionate grounds (Reasoned order No. 141-L/1C-289L/2019 dated 13.10.2020 and Hon'ble High Court Order dated 13.07.2022 of WPA No. 11631 of 2022).

b) Proposal for Servicing of Generator:

The Principal presented a proposal for servicing the generator, amounting to Rs. 16,773/-. The members of the meeting unanimously approved the proposal and have authorized the Principal to proceed with the necessary steps for servicing the generator as required.

Meeting ended with thanks to the Chairman.


President
Governing Body
Vidyasagar Metropolitan College

VIDYASAGAR METROPOLITAN COLLEGE

BUDGET SUMMARY 2023-24: Departments & Sub-committees

DEPARTMENT	SEMINAR/ WORKSHOP/ Training	BOOKS/ Journals	INSTRUMENTS/ Goods etc.	Tour/ Field Visit	LAB Expenses/ Maintenance	Furniture	Cultural/other Prog. & student support	TOTAL	ACTIVITY/ PURPOSE
1 Bengali	5000	6000	0	5000	0	0	2000	18000	BOOKS/SEMINARS/STUDY TOURS
2 English	5000	6000	3000	0	0	0	0	14000	BOOKS/SEMINARS
3 Hindi	0	3000	0	0	0	0	0	3000	BOOKS
4 History	3000	3000	0	3000	0	0	0	9000	BOOKS/SEMINARS/STUDY TOURS
5 Pol. Sc	5000	6000	0	5000	0	6000	0	22000	BOOKS/SEMINARS/STUDY TOURS/Furniture
6 Geography	0	8000	125000	25000	5000	0	0	163000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance/FIELD WORK
7 Botany	3000	5000	0	3000	17000	0	0	28000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance/FIELD WORK
8 Chemistry	1000	5000	0	0	25000	0	0	31000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance
9 Economics	3000	3000	0	0	0	0	0	6000	BOOKS/SEMINARS
10 Mathematics	5000	8000	30000	0	0	0	0	43000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance
11 Physics	4000	8000	57000	0	10000	0	0	79000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance/FIELD WORK
12 Physiology	0	8000	100000	24000	40000	0	0	172000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance/FIELD WORK
13 Zoology	2000	5000	18000	10000	5000	35000	0	75000	BOOKS/SEMINARS/EQUIPMENTS/Maintenance/FIELD WORK
14 Sociology	0	3000	0	0	0	0	0	3000	BOOKS
15 ENV5	0	3000	0	0	0	0	0	3000	BOOKS
16 Commerce	8000	10000	0	0	0	10000	15000	43000	BOOKS/SEMINARS/Furniture/PROJECT WORK
17 Statistics	0	4000	0	0	0	0	0	4000	BOOKS
18 IQAC	20,000	0	0	0	0	0	0	20000	Seminar/ work-shop
19 SU	0	0	0	0	0	0	600000	600000	Blood donation, Social, Freshers, Sports, Bazaar, Usab
20 Activity Sub-committees	0	0	0	0	0	0	80000	80,000	Vidyasagar Birth Day, Rabindra Jayanti, Nazrul Jayanti, Women's Day and Earth Day celebration, Intra & Inter College Debats, Quiz, Photography, Painting, Music,
21 Examination	0	0	0	0	75000	0	0	75000	logistics and incidental expenses
22 Magazine	5000	80000	0	0	0	0	0	85000	Publication of Annual Magazine
23 Anti-Ragging, anti-harassment and discipline.	10000	0	0	0	0	0	0	10000	Awareness program
24 Admission	0	0	0	0	200000	0	0	200000	Semester I admission for online platform and maintenance
25 Sports	0	0	0	0	0	0	67500	67500	Equipments, participation in sports and annual sports
26 Research	15000	0	0	25000	50000	0	10000	100000	Seminar & work-shop; Registration fee & TA for Teachers; Seed-money for departmental research project; Best publication award for teachers.
27 Employability training & Placement	300000	0	0	0	0	0	0	300000	Seminars, training program for soft-skill & domain knowledge and add-on courses.
28 ICT	5000	0	200000	0	200000	0	0	405000	Smart-class room, CCTV, SEMINARS, MAINTENANCE
29 Entrepreneurship Development Cell	5000	0	0	0	0	0	50000	55000	Training programs & Certificate course
30 Student Welfare & Scholarship	10000	0	0	0	0	0	70000	80000	Fees Concession, Awards, Students, Awareness Camp
31 Library	15000	30900	40000	0	9000	0	0	94900	Book Fair, Books & Journals, Desk-top & Printer, Stationery
32 NSS	26000	0	0	0	2000	0	10000	38000	Orientation program, special camps, awareness programs, Awareness program
33 ICC	3000	0	0	0	0	0	0	3000	Counselling, Awareness & Training Program, seminars
34 Human values and Professional ethics	0	0	0	0	0	0	45500	45500	Gardening conventional & vertical, Aquaponics, Ground water harvesting, seminars,
35 Environmental Consciousness and Sustainability	5000	0	10000	0	40000	0	0	55000	Seminar/ awareness programme
36 Equal Opportunity Cell	5000	0	0	0	0	0	0	5000	Repairing work
37 COMMON COMMITTEE	0	0	0	0	500000	0	0	500000	Maintenance
38 Cleaning & Maintenance	0	0	0	0	400000	0	0	400000	
Total	468000	204900	583000	100000	1578000	51000	950000	3934900	

Anko John
Principal
Vidyasagar Metropolitan College
Kolkata-700 006


BURSAR
Vidyasagar Metropolitan College
Kolkata-700 006

Annex. II

VIDYASAGAR METROPOLITAN COLLEGE: PROPOSED INCOME EXPENDITURE STATEMENT FOR THE FINANCIAL YEAR: 2023-24

HEADS OF INCOME	2022-23 Proposed		2023-24 Proposed		SI.No.	HEADS OF EXPENDITURE		2022-23		2023-24	
	(Rs.)	(Rs.)	(Rs.)	(Rs.)		Proposed (Rs.)	Actual (Rs.)	Proposed (Rs.)	Actual (Rs.)	Proposed (Rs.)	
1. CU Fees (Exam., Prac., Review/RTI, Regn.)	75000	1064946	1000000	1000000	1	Admission (with CU online Regn.)	200000	222076	200000	200000	
2. Tuition fee	1000000	974884	1000000	1000000	2	Advertisement in Newspaper	20000	10956	20000	20000	
3. Admission fees and deposits	1250000	1150000	1150000	1150000	3	Aid Fund for Students (Fee Relief, Contribution to SHH & others)	200000	2050	200000	100000	
4. Sports/Festival From Yrl system	0	0	0	0	4	Audit, Consistency & other Professional Fees	100000	109859	100000	100000	
5. Course Fee	850000	873400	1245000	1245000	5	Award/Scholarship, Free-ship (Approx.)	120000	11760	100000	100000	
6. Sale of I. card/Fee books etc (@ Rs.100)	250000	230100	230000	230000	6	Books & Journals	100000	58346	125000	100000	
7. Lab development fee	500000	526300	566000	566000	7	Campus Infrastructure Development (Lift & Students' Office upto 3rd floor)	1200000	1949553	2000000	2000000	
8. Laboratory reagent fee/GIS	325000	318700	342000	342000	8	Campus Infrastructure Repair & Maintenance	100000	947159	100000	100000	
9. IT Fee	250000	230100	230000	230000	9	Common Share (Expenditure of VC Group of colleges)	400000	358879	500000	500000	
10. Admission Form Fee, Fine, TC, Sub Change, etc.	3750000	3463530	3513500	3513500	10	Common Share/Expenditure of New Building	0	6351	0	0	
11. Annual Fee/ Semester Fees	50000	12000	0	0	11	Contingency & Meeting expenses	25000	18928	25000	25000	
12. Casual Fee/Re enrollment Fees	0	0	0	0	12	Conveyance	30000	56520	50000	50000	
13. Seminar	0	55500	0	0	13	CU Center Fee (Expr for Exam. and distribution)	0	83825	8000	8000	
14. CU CENTER FEE, Practical Fees, NSS etc.(from CU)	211300	390800	150000	150000	14	CU Exam Fees	900000	829310	800000	800000	
15. Salary & others Advance Recovery	10000	65000	45000	45000	15	CU Pract. Fee (Departmental contingency)	100000	145061	150000	150000	
16. Research & Development	2000000	2200000	2200000	2200000	16	CU Regn. & Migration	75000	52505	60000	60000	
17. Misc. Receive(Seminar-Hall/Xerox Centre, etc.)	0	49806	25000	25000	17	EDP & Science Exhibitions	50000	13547	50000	50000	
18. Interest from deposits after deduction of tax	0	0	0	0	18	Electricity (Bill)	500000	250869	500000	500000	
19. Refund from IT department	520000	796250	0	0	19	Fees Distribution to NT'S (Processing, Casual & Scrutiny)	100000	17195	15000	15000	
20. STUDY CENTER VU DISTANCE EDUCATION	0	53927	0	0	20	Fees Refund (Sem I cancellation & double payment)	40000	247980	42500	42500	
21. Transaction Charges	0	0	0	0	21	Festival Saraswati Puja	500000	803226	200000	200000	
Total	11041300	12055243	11696500	11696500	22	Furniture & Fixtures	500000	456092	500000	500000	
					23	Govt. Share Tuition Fees	85000	9375	50000	50000	
					24	Green Initiative, Env Waste Management (Environmental consciousness)	20000	18750	25000	25000	
					25	Honorarium GB members & Guest	300000	356490	300000	300000	
					26	ICT Infrastructure (Web, Software, Internet, Computer, Projector, CC Camera, etc.)	300000	289850	200000	200000	
					27	ICT Maintenance (Web, Software, Internet, Computer, Projector, CC Camera, etc.)	400000	172027	400000	400000	
					28	Lab apparatus & Equipments	100000	82123	100000	100000	
					29	Lab expenses (Recurring & Maintenance)	100000	202960	200000	200000	
					30	LMS & SDMS	0	0	80000	80000	
					31	Magazine	5000	4120	5000	5000	
					32	Mis. Expenses	10000	0	10000	10000	
					33	News Paper and Periodicals	28000	38886	40000	40000	
					34	NSS	10000	28482	25000	25000	
					35	Office Stationary	10000	101135	50000	50000	
					36	Printing expenses (including Paper, Refilling, I Card)	1050000	1152438	1200000	1200000	
					37	Remu. Of Casual N.T.S including Leave salary	60000	42550	75000	75000	
					38	Research & Development	400000	113458	400000	400000	
					39	Security and cleaning services	100000	16093	110000	110000	
					40	Seminar/Webinar	0	0	300000	300000	
					41	Soft-skill development & domain knowledge and add-on courses	120000	58409	150000	150000	
					42	Student Activity / Cultural or other Programme/Student support/human values/mind-power traini	50000	39121	67500	67500	
					43	Sports	150000	137033	150000	150000	
					44	Staff Welfare (Sushasthya, Exgratia, Winter Garments, Canteen Subsidy, etc.)	50000	49861	150000	150000	
					45	Study Tour	500000	671750	600000	600000	
					46	SU Fund (Gen Fund)	3000	3611	4000	4000	
					47	Telephone	0	84300	500000	500000	
					48	Professional fees for visiting faculty	450000	173000	300000	300000	
					49	Salary as advance/Puja Advance	150000	123600	0	0	
					50	STUDY CENTER (VU)	3000	11000	60000	60000	
					51	Support for Faculty Research	0	10406	5000	5000	
					52	Xerox	9854000	10685615	11349000	11349000	
						Total					

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