



Perspective Plan of Action

Academic Year: 2022-23 to 2027-28



ABOUT THE COLLEGE

The College has an illustrious history and pedigree which it shares with two other sister institutions: Vidyasagar College and Vidyasagar College for Women.

When Pandit Iswar Chandra Vidyasagar became the President of the Managing Committee of the Calcutta Training School in 1859, it paved the way for the Metropolitan Institution established in 1860. The growth of the Institution led to its affiliation to the University of Calcutta for teaching Arts subjects on 1st January, 1872. In 1917 it was renamed Vidyasagar College. Since then, the College has witnessed rapid growth. Subsequently its academic curriculum expanded with the formal beginning of the Commerce Department in 1922 and the Morning Section for Women in 1931. The Commerce Department of the College has the distinction of being the oldest commerce teaching Department in India. In 1928 it acquired the affiliation for teaching the B.Com. Course (under the University of Calcutta). In 1951 a separate wing of the College was established, devoted to teaching Commerce in the evening shift, owing to the rapid growth of the Department in terms of faculty and student strength. The evening section emerged as an independent entity with a separate Governing Body in 1961 bearing the name Vidyasagar Evening College and since then the College is being run with the mission of disseminating knowledge to the cross section of students forced to work during the day to support themselves and their families. In the course of its expansion the institution has had as its alumni Swami Vivekananda, Acharya Prafulla Chandra Ray, Acharya Jadunath Sarkar, Ram Monohar Lohia, Babu Jagjiban Ram and many others who made immense contribution in various walks of life. The institution has also had the fortune of receiving the services of such great luminaries as Rashtraguru Surendranath Banerjee, Desbandhu Cittaranjan Das, Professor Sisir Kumar Bhaduri, Nabin Chandra Vidyaratna and even Rabindranath Tagore in various capacities.



True to the philanthropic spirit of Pandit Ishwar Chandra Vidyasagar, the founder of the College, the teaching and the non-teaching staff have been tireless in exploring new avenues of growth and making the functioning of the College more responsive to the needs of students. Owing to limitations of space caused by the main campus being utilized by the three sister colleges on a time sharing basis, there have been constraints on the expansion of Vidyasagar Metropolitan College's academic activities. However, with the recent construction of separate buildings for Vidyasagar Metropolitan College and Vidyasagar College for Women (by the acquisition of a plot of land adjacent to the main building of the College), the Institution is favourably poised for the fulfilment of its plans of expanding academic curriculum.

Owing to recent alteration of college working hours, the College authorities proposed to change the name of the College from Vidyasagar Evening College to Vidyasagar Metropolitan College. The proposal has been approved by the Syndicate of the University of Calcutta and approval has been sought and received from the UGC in this regard. Presently, besides offering Honours and General courses in Commerce, the College offers Undergraduate courses in Humanities and Science subjects, with Honours in Bengali, English, Political Science, Geography, Mathematics, Physics and Physiology.

The college was accredited with grade B (CGPA 2.25) by National Assessment and Accreditation Council on 16th September, 2016 and is presently working towards completing the 2nd cycle of accreditation.



VISION STATEMENT

To provide a transformative educational experience that empowers individuals with knowledge, skills, and values necessary for personal growth, professional success, and societal contribution, while fostering a culture of excellence, inclusivity, and community engagement

MISSION STATEMENT

- ❖ To foster a vibrant learning environment on campus.
- ❖ To develop and enhance the quality of teaching and learning.
- ❖ To recruit and maintain highly qualified faculty.
- ❖ To support application-oriented research and foster entrepreneurship

OBJECTIVES

- To groom a generation of young citizens with thinking minds, who will be intellectually sound, morally upright and socially responsible.
- To provide financial help and arrange remedial classes to educate weaker sections of students so that the lamp of knowledge remains accessible to all, in keeping with the philanthropic spirit of Pandit Ishwar Chandra Vidyasagar.
- To help students imbibe the motto of the institution "VajradapiKathoraniMruduniKusumadapi" into the very core of their being by virtue of the holistic education.
- To support students who lack financial resources or exceptional intellectual abilities, providing them with the necessary skills to excel in the global or professional arena, focusing on fostering robust character, confidence, and a profound sense of altruism and compassion towards humanity rather than merely producing high-ranking individuals.



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- To become a dynamic academic and social hub where students freely express their views while valuing others' perspectives, and where they are equipped with practical skills, social responsibility, and strong moral and ethical principles.

PERSPECTIVE PLAN OF ACTION-2022-23

Criterion 1: Curricular aspects

SHORT TERM GOAL

- Delivering the curriculum effectively through a meticulously planned and documented process.
- To regularly prepare, update, and adhere to the academic calendar, which includes conducting Continuous Internal Evaluation to enhance the academic performance of students.
- Encourage Faculty members to actively engage in activities related to curriculum development and assessment of the affiliating University. This includes representation on academic bodies such as the Academic Council/BoS of the Affiliating University, setting question papers for UG/PG programs, designing and developing curriculum for Add-on/certificate/Diploma Courses, and contributing to the assessment/evaluation process of the affiliating University.
- To promote the integration of crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum, encouraging faculty members to champion these topics.
- To encourage experiential learning among the students and teachers through project work, fieldwork, and internship opportunities.
- To actively seek Feedback on the syllabus and its delivery at the institution from stakeholders, including students, teachers, employers, and alumni.



LONG TERM GOALS

- To design and start new Add-on, Certificate and Value added courses.
- To encourage and increase the number of students' participation in the Add-on, Certificate and Value added courses.

IMPLEMENTATION OF ACTION PLAN

- The Academic Subcommittee oversees the effective delivery of the curriculum, convening regular meetings and implementing necessary measures.
- An Academic Calendar is devised following discussions with Department Heads and Subcommittee Conveners, and efforts made to adhere to the same.
- The Feedback Subcommittee is tasked with crafting pertinent feedback forms, collecting and analyzing responses, preparing action reports, and implementing necessary measures based on the feedback received.

Criterion: 2. Teaching-Learning and Evaluation

SHORT TERM GOALS

- Enhance student enrollment rates.
- Take necessary steps to increase the filling of reserved seats for various categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policies.
- Assess the learning levels of the students and organize specialized programs for both advanced and slower learners.
- Establish and implement a comprehensive mentor-mentee program.
- Develop and implement a transparent and robust internal assessment mechanism regarding frequency and mode.
- Establish a transparent mechanism to address grievances related to internal examinations promptly and efficiently.



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- Ensure awareness among teachers and students regarding the stated program and course outcomes, along with designing effective methods to measure their attainment.
 - Implement an effective and efficient Student Satisfaction Survey (SSS) to gauge overall institutional performance.

LONG TERM GOALS

- Take necessary initiatives to fill vacant teaching positions to improve the teacher-student ratio.
- Promote the use of ICT-enabled tools among teachers for more effective teaching and learning.
- Encourage faculty members to enhance their academic achievements.
- Improve pass percentages of students.

IMPLEMENTATION OF ACTION PLAN

- The Admission subcommittee have been entrusted with the task of improving enrollment rates and filling up of reserved seats
- Academic subcommittee with the assistance from the mentors take necessary steps to
 - Develop and implement a transparent and robust internal assessment mechanism regarding frequency and mode.
 - Establish a transparent mechanism to address grievances related to internal examinations promptly and efficiently.
 - Ensure awareness among teachers and students regarding the stated program and course outcomes, along with designing effective methods to measure their attainment.
 - Implement an effective and efficient Student Satisfaction Survey (SSS) to gauge overall institutional performance.
- The feedback subcommittee obtains necessary responses from the students to assess their satisfaction level to gauge overall institutional performance.



Criteria 3: Research, innovations and extensions

SHORT TERM GOALS

- Promote organization of seminars, conferences, and workshops.
- Expand student involvement in community extension activities for holistic development.

LONG TERM GOALS

- Foster faculty engagement in obtaining grants for research projects.
- Encourage publication of research papers in UGC-notified journals and conferences.
- Establish collaborations and MoUs for faculty and student exchanges, internships, and research.
- Students and Teachers be encouraged to join online courses run by SWAYAM / NPTEL, as those can be participated at one's convenient times at home.

IMPLEMENTATION OF ACTION PLAN

- The college's dedicated Research Subcommittee facilitates arrangements to foster the research acumen of its faculty members.
- The college's active National Service Scheme Unit diligently works to broaden student engagement in community extension activities.

Criteria 4: Infrastructure and Learning Resources

SHORT TERM GOALS

- Provide ample amenities for cultural, sports, and recreational activities.
- Enhance spending and utilization of books, journals, and digital resources.

LONG TERM GOALS

- Guarantee sufficient infrastructure for teaching and learning, including classrooms, labs, and ICT-equipped facilities



- Automate the library with an Integrated Library Management System (ILMS).
- Increase investment in infrastructure development.

IMPLEMENTATION OF ACTION PLAN

- The college's infrastructural facilities are managed by the Governing Body, considering available space and situational demands.
- The library subcommittee, consisting of librarians, teaching, and non-teaching staff, oversees the requirements and operations of the library.
- A specialized Information and Communication Technology subcommittee assesses the institution's ICT landscape, conducts meetings, addresses pertinent issues, and implements required measures.

Criteria 5: Student support and progression

SHORT TERM GOALS

- Expand access to scholarships and sponsorships for students from government and non-governmental agencies.
- Conduct comprehensive awareness campaigns on zero-tolerance policies.
- Enhance organization and participation in sports and cultural events at various levels.
- Improve student representation and engagement in administrative and extracurricular activities through established processes.

LONG TERM GOALS

- Initiate capacity-building programs encompassing soft skills, language proficiency, and life skills enhancement.
- Establish a transparent system for timely submission and resolution of student grievances, including sexual harassment and ragging cases, in accordance with statutory/regulatory guidelines.



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- Increase student progression to higher education by facilitating success in state/national/international level examinations.
 - Enhance student placements in civil services, state government, and non-government sectors.

IMPLEMENTATION OF ACTION PLAN

- The Students' Welfare and Grievance Redressal Subcommittee oversees matters related to scholarships and grievance resolution.
- The Internal Complaints Committee addresses sexual harassment issues in accordance with statutory and regulatory guidelines.
- The Anti-ragging and Anti-harassment Subcommittee handles grievances related to ragging cases among students.
- An Equal Opportunity Cell is established to address grievances of religious and other minorities.
- The Employability, Placement, and Counseling Subcommittee actively assists students with placement guidance through seminars and workshops.
- The institution operates an Entrepreneurship Development Cell to support students in enhancing their entrepreneurial skills.

Criteria 6: Governance, Leadership and Management

SHORT TERM GOALS

- Implement e-governance across administrative, financial, and academic domains.
- Provide welfare support for teaching and non-teaching staff.
- Organize professional development and administrative training programs.
- Increase participation of faculty in online/face-to-face development programs.
- Establish a Performance Appraisal System for staff.
- Conduct regular internal and external financial audits with resolution mechanisms.



LONG TERM GOALS

- Align institutional governance with the vision and mission.
- Demonstrate effective leadership through decentralized and participatory management practices.
- Ensure efficiency in institutional operations, including policy adherence and administrative effectiveness.
- Support faculty attendance at conferences and professional memberships financially.
- Secure funds and grants from non-governmental sources.
- Develop and implement strategies for fund mobilization and resource optimization.
- Utilize the IQAC to institutionalize quality assurance strategies effectively.
- Review teaching-learning processes and operational methodologies periodically through the IQAC.
- Undertake quality assurance initiatives, including IQAC meetings, feedback analysis, collaborative efforts, and participation in recognized quality audits.
- Academic and Administrative audit will be done

IMPLEMENTATION OF ACTION PLAN

- The implementation of e-governance in administration and finance is overseen by the Governing Body and the Finance Committee, with the institution utilizing Tally for financial e-governance. Suryashakti Infotech Pvt Ltd provides essential support for e-governance in academic domains.
- The Research Subcommittee is responsible for organizing faculty development programs.
- The Academic Subcommittee conducts reviews of the teaching-learning process and operational methodologies, with support from the Routine Subcommittee.



Criteria 7: Institutional Values and Best Practices

SHORT TERM GOALS

- Implement initiatives promoting gender equity within the Institution.
- Educate stakeholders on constitutional values and citizen responsibilities.
- Enforce a code of conduct through regular programs and monitoring mechanisms.
- Commemorate national and international days, events, and festivals.

LONG TERM GOALS

- Install facilities for alternative energy sources and conservation methods such as solar energy, biogas plants, and LED bulbs.
- Establish waste management systems for both degradable and non-degradable waste.
- Provide water conservation facilities like rainwater harvesting and wastewater recycling.
- Conduct environmental audits and pursue recognition for eco-friendly practices.
- Ensure disability-friendly infrastructure and assistive technologies for accessibility.
- Foster inclusivity and respect for diversity among students and staff.

IMPLEMENTATION OF ACTION PLAN

- The institute has established two subcommittees, one for Human Values and Professional Ethics and another for Environmental Consciousness and Sustainability, dedicated to addressing these respective areas. These subcommittees convene regularly to discuss relevant issues, propose actionable recommendations, and organize related programs.
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