

Internal Complaints Committee
Vidyasagar Evening College
39, Shankar Ghosh Lane, Kolkata 700006

Complaint Form
(In respect of Sexual Harassment)

Please put a ✓ mark in the appropriate box. Separate sheet may be attached as and when needed.

1. Name of the complainant:

2. Status: Student _____ / Employee _____ / Other _____

Please furnish details of your status.

3. Name the person(s) engaged in the alleged act(s) of harassment.

4. Please describe the specific act(s) alleged.

5. Place(s), date(s) and approximate time:

6. Is there any witness? If 'yes', please furnish details. Separate sheet may be attached if needed.

7. Please furnish additional information and comments (if any) in additional sheet.

I do hereby declare that the allegation lodged here is not frivolous. All other information furnished here are true to the best of my knowledge.

Date:

Place: _____

(Signature of the complainant)

Please submit the completed form to:

Dr. Suparna Nandy (Pal)

Associate Professor, Dept. of Economics

& Presiding Officer, Internal Complaints Committee, Vidyasagar Evening College