23.02.2016

**Cyber Library of Vidyasagar Evening College**

At present Vidyasagar Evening College Library has set up Cyber Library with 2 windows 7 computers working in a WI FI mode.

The Online databases like N-List (the Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi) will provide access to full text of 6000+ e journals and 97000+ e books.

**Cyber Library**-Acceptable Use and Code of Conduct:

1. Do Not Connect Your Mobile or any external device to Computers.
2. Do Not Install Any Software Without Prior Permission of Librarian.
3. Do Not Download Movies OR Songs.
4. Do Not Remove any Wire, Keyboard And Mouse From The Computers.
5. Do Not Save Any Document On The Desktop.
6. Do not use Pen drive as a storage device.
7. Kindly Scan your storage devices like CD Before Use.
8. Keep Your Mobile On Silent Mode.
9. Take Care Of Your Own Belongings.
10. Close the browser After Your Work Is Completed.
11. All Drives Will Be cleaned After Every 15 Days
12. Library Will Not be Responsible For Any Data Loss
13. Kindly Co-operate with the Library for Minimum time usage of Computers.
14. Please Inform Librarian in any Computer Problem.
15. Please Keep The Cyber Library Clean.
16. Keep Silence In Cyber Library.

**Licenses and Fair Use of e-Resources:**

The INFLIBNET Consortium subscribes to thousands of electronic journals including full-text electronic resources and bibliographic databases for its member institutions. All electronic resources available through the Consortium are governed by license agreements. The terms and conditions for using these resources are spelled out in license agreements that are signed with each publisher by the INFLIBNET Consortium on behalf of its member institutions.

It is the responsibility of individual users to ensure that e-resources are used in a fair and just manner and for personal, educational and research purposes only.

**Computer Access-**Acceptable Use and Code of Conduct:

1. Only registered members of the Library are authorized to use the Computers, Internet facility or to access e-Resources. Students are expected to maintain the network etiquette.

2. Any user who violates any condition of this policy is subject to disciplinary action or administrative sanctions. In addition to any other disciplinary action taken, the college authority reserves the right to terminate access to system resources for any user who violates these guidelines.

3. Users shall not erase, rename, or make unusable anyone else's computer files, programs or disks.

4. Users shall not use Computers for any non-instructional or non-administrative purpose, including, instant messaging, online shopping, or personal use of streaming media such as online radio stations or video broadcasts.

6. Users may not install, download, copy, or distribute copyrighted materials such as software, audio or video, files, graphics, and text without the written permission.

7. Users shall not use the Computers for illegal purposes, in support of illegal activities, or for any other activity prohibited.

8. Users shall not write, produce, generate copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan Horse, or other name.

9. Users shall not use Computers to purposefully distribute, create, or copy messages or materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation etc.

11. Users shall not intentionally damage the system, damage information belonging to others, misuse system resources, or allow others to misuse system resources.

12. Users shall not alter or vandalize computers, networks, printers, or other associated equipment and system resources. Alteration or vandalism includes, but is not limited to: removal of parts, intentional destruction of equipment, altering system settings or software, installing unauthorized or unlicensed software or programs, attempting to degrade or disrupt system performance, or attempting to make system resources unusable.

13. Users shall not use Computers for the forgery or attempted forgery of email messages. Attempts to read, delete, copy, or modify the email of other system users, deliberate interference with the ability of other users to send/receive email, or the use of another person's email account is prohibited.

14. Users should not use library network for sending and receiving a large number of personal messages, including using group email distribution lists to send non-administrative or non-instructional messages to other users.